1983

Student Handbook (1982-83)

Florida State University College of Law

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Excerpts from the College of Law Policy Manual
INTRODUCTION TO THE COLLEGE OF LAW

Building Plan
Library Plan
The New Library Addition
Academic Calendar
Schedule of Classes
INTRODUCTION TO THE COLLEGE OF LAW

The College of Law at Florida State University was established pursuant to an act of the Florida Legislature in 1965. The College of Law became the tenth of the colleges and Schools constituting the educational organization of The Florida State University. In September 1966, the College opened its doors to a charter class of well over one hundred students. The first students taking the Florida Bar Examination passed one hundred percent, setting a record that can never be excelled. Accreditation has been granted by both the American Bar Association (1969) and The Association of American Law Schools (1969).

The College of Law enjoys many special advantages by its location in Tallahassee, the seat of State Government. Law students are able to observe law in action while they are studying law in books. They have convenient access to the Legislature, governmental administrative agencies, and the many courts regularly conducting hearings in Tallahassee--The Supreme Court of Florida; District Court of the United States, Northern District of Florida; District Court of Appeal, First District of Florida; Circuit Court, Second Judicial Circuit; and County Court--as well as the hearings held by various executive agencies and meetings of the State Cabinet.

With the location of the law school close to the operation of the government, law students obtain many extra educational experiences without impairment of basic objectives in the study of law. These collateral opportunities are not substitute for the careful day by day study and experience in the classroom, but rather afford an additional means of acquiring an understanding of the law and the methods of its use.

The College of Law educates students for the practice of law and develops in them the breadth of vision for meeting the responsibilities of the legal profession. Its one aim is excellence in the preparation of students so they will acquire the knowledge, comprehension, skills and judgment essential to the performance of legal services in a complex, pluralistic and rapidly changing society.
INTRODUCTION TO THE COLLEGE OF LAW

The College of Law at Florida State University was established pursuant to an act of the Florida Legislature in 1965. The College of Law became the tenth of the colleges and Schools constituting the educational organization of The Florida State University. In September 1966, the College opened its doors to a charter class of well over one hundred students. The first students taking the Florida Bar Examination passed one hundred percent, setting a record that can never be excelled. Accreditation has been granted by both the American Bar Association (1969) and The Association of American Law Schools (1969).

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The Legislature has appropriated five million dollars for the construction of a new Library Addition and moderate renovation of spaces in B.K. Roberts Hall to be vacated by the Law Library. The basic design of the new Addition will permit us to shelve up to 250,000 hardbound volumes. This is twice the number of hardbound volumes in the current collection. In addition, we are greatly increasing the number of carrels and seating so that we have ample room for your study and research needs. We are constructing a facility of which we—students and faculty—can be very proud.

In the vacated space, we will create a modern sixty-seat student lounge, which will be located in the Reading Room. On the next few pages you will find architectural drawings of the site plan, of the three floors of the Library Addition and the spaces to be renovated.
THE NEW LAW LIBRARY ADDITION

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In the vacated space, we will create a modern sixty-person classroom and twelve new offices. The Student Lounge will be moved to the second floor west in what is currently the Reading Room.

On the next few pages you will find architectural drawings of the site plan, of the three floors of the Library Addition and the spaces to be renovated.
Fall Semester 1982

- Schedule Turn-In (Begin Registration)
- Schedule Pick-Up (End Registration)
- Orientation, New Students
- Classes Begin
- Change of Schedule (Drop/Add)
- Labor Day - Holiday
- Spring Semester early registration
- Veteran's Day - Holiday
- Thanksgiving - Holiday
- Spring Semester schedule pick-up
- Classes End
- Examination period
- Graduation
- Spring Semester 1983

- Schedule Turn-In
- Schedule Pick-Up
- Classes Begin
- Change of Schedule (Drop/Add)
- Spring break - Holiday
- Summer Session early registration
- Summer Session schedule pick-up
- Classes 2nd
- Examination period
- Graduation
- Summer Sessions 1983

- Schedule Turn-In
- Schedule Pick-Up
- Session A (5 weeks)
- Classes Begin
- Change of Schedule (Drop/Add)
- Classes End
- Session B (8 weeks)
- Classes Begin
- Change of Schedule (Drop/Add)
- Classes End
- Session C (7 weeks)
- Law will probably not have a class.
- Session D (13 weeks)
- Classes Begin
- Change of Schedule (Drop/Add)
- Classes End
- May 9
- May 9-11
- August 9

**Dates for Summer Session examination periods have not yet been established.**
### Fall Semester 1982

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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</thead>
<tbody>
<tr>
<td>Schedule Turn-In (Begin Registration)</td>
<td>August 24</td>
</tr>
<tr>
<td>Schedule Pick-Up (End Registration)</td>
<td>August 27-28</td>
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<tr>
<td>Orientation, New Students</td>
<td>August 27-28</td>
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<tr>
<td>Classes Begin</td>
<td>August 30</td>
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<tr>
<td>Change of Schedule (Drop/Add)</td>
<td>August 30-September 3</td>
</tr>
<tr>
<td>Labor Day - Holiday</td>
<td>September 6</td>
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<tr>
<td>Spring Semester early registration</td>
<td>November 4-5</td>
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<tr>
<td>Veteran's Day - Holiday</td>
<td>November 11</td>
</tr>
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<td>Thanksgiving - Holiday</td>
<td>November 25-26</td>
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<tr>
<td>Spring Semester schedule pick-up</td>
<td>December 2-3</td>
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<tr>
<td>Classes End</td>
<td>December 3</td>
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<tr>
<td>Examination period</td>
<td>December 7-17</td>
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<td>Graduation</td>
<td>December 18</td>
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### Spring Semester 1983

<table>
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<td>Schedule Turn-In</td>
<td>January 6</td>
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<td>Schedule Pick-Up</td>
<td>January 7</td>
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<td>Classes Begin</td>
<td>January 10</td>
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<tr>
<td>Change of Schedule (Drop/Add)</td>
<td>January 10-14</td>
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<tr>
<td>Spring break - Holiday</td>
<td>March 9-11</td>
</tr>
<tr>
<td>Summer Session early registration</td>
<td>March 24-25</td>
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<td>Summer Session schedule pick-up</td>
<td>April 14-15</td>
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<td>Classes End</td>
<td>April 15</td>
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<tr>
<td>Examination period</td>
<td>April 18-19</td>
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<td>Graduation</td>
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### Summer Sessions 1983

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<th>Session A (5 weeks)</th>
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<td>May 9</td>
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<tr>
<td>Classes End</td>
<td>May 9-11</td>
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<td>Class End</td>
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<table>
<thead>
<tr>
<th>Session B (8 weeks)</th>
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<td>Change of Schedule (Drop/Add)</td>
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<td>Classes End</td>
<td>May 9-11</td>
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<td>Class End</td>
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**Session C (7 weeks)** Law will probably not have a C Session.

<table>
<thead>
<tr>
<th>Session D (13 weeks)</th>
<th>Classes Begin</th>
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<td>Change of Schedule (Drop/Add)</td>
<td>May 9</td>
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<td>Classes End</td>
<td>May 9-11</td>
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<td>Class End</td>
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**Dates for Summer Session examination periods have not yet been established.**
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<th>NAME</th>
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<th>SPRING</th>
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<tr>
<td>CHRISTIE</td>
<td>6020 Secured Transactions (2) 6470 Environmental Law (3)</td>
<td>6010 Sales of Personal Property (2) 7935 Coastal Zone Law (2)</td>
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<td>JONES</td>
<td>7750 Family Law (2) 7050 State Constitutional Law (3)</td>
<td>6830 Local Government Law (3) 7715 Family Law Seminar (2)</td>
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<td>JONES</td>
<td>5502 Constitutional Law (2) 7090 Selected Constitutional Law Problems (2)</td>
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<td>KRISS</td>
<td>1700 Torts I (2) 1500 Evidence (4)</td>
<td>1701 Torts I (2) 1700 Trial Practice (2)</td>
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<td>JONES</td>
<td>5300 Civil Procedure (3) 7750 Professional Responsibility (3) 7950 Law Review (1-3)</td>
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<td>JONES</td>
<td>5100 Criminal Law and Procedure (4)</td>
<td>6611 Public Interest Litigation (3) 6611 Advanced Criminal Procedure (3)</td>
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<td>JACOBS</td>
<td>6660 Taxation I (3) 7070 Business Planning (2)</td>
<td>6610 Corporate Tax (4)</td>
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<td>SIMON</td>
<td>1502 Property Jurisdiction (2) 7010 Litigation Seminar (2)</td>
<td>6321 Remedies (3) 7750 Professional Responsibility (3)</td>
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<td>JONES</td>
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<td>7750 Governmental Landmark Seminar (2)</td>
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<td>WONG</td>
<td>1500 Contracts I (3)</td>
<td>7800 Contracts I (2) 7800 Business Reorganization Seminar (2)</td>
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<td>NORSIE</td>
<td>7644 Labor Relations Law-Public (2)</td>
<td>7844 Labor Relations Law-Private (3)</td>
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<td>NORSIE</td>
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<td>6700 Admiralty and Maritime Jurisdiction (4)</td>
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<td>6000 Contracts II (3)</td>
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<td>POWELL</td>
<td>5620 Property I (2) 5650 Taxation of Donative Transfers (4)</td>
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<td>HARDY</td>
<td>5430 Grantor Trusts Transfers (5)</td>
<td>6600 Taxation I (4)</td>
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<td>HARROD</td>
<td>1720 Torts II (3)</td>
<td>6701 Torts II (2)</td>
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<tr>
<td>CHADDEED</td>
<td>5780 Legal Research I (3)</td>
<td>7760 Accounting and the Law (2)</td>
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<tr>
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<td>SPRING</td>
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<tr>
<td>CHALE</td>
<td>5230 Evidence (4)</td>
<td>5647 Employment Discrimination (3)</td>
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<td>SOUTHERLAND</td>
<td>7740 Conflict of Law (2)</td>
<td>7856 Immigration Law (2)</td>
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<td>STEIN</td>
<td>6060 Business Associations (4)</td>
<td>5630 Legal History (2)</td>
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<td>5501 Constitutional Law (3)</td>
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<td>ANDERERICK</td>
<td>5300 Civil Procedure I (3)</td>
<td>5602 Federal Jurisdiction (3)</td>
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<td>7063 Florida Practice (2)</td>
<td>7091 Most Court (1-5)</td>
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<td>JOYCE</td>
<td>5400 Property I (2)</td>
<td>6402 Property I (3)</td>
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<td>7901 Selected Problems in Real Property (2)</td>
<td>6502 Civil Rights and Liberties (3)</td>
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<td>VISON</td>
<td>5502 Constitutional Law II (3)</td>
<td>5901 Constitutional Law (3)</td>
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<td>7222 Law and Public Opinion (3)</td>
<td>5920 Administrative Law (2)</td>
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<td>5402 Property II (3)</td>
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<td>5315 Partnership Taxation (2)</td>
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<td>LETEDER</td>
<td>5000 Criminal Law and Procedure (4)</td>
<td>5950 Antitrust Law (1)</td>
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<td>7102 Florida Criminal Practice (3)</td>
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<tr>
<td>OXAR</td>
<td>5060 Corporate Finance (3)</td>
<td>6064 Securities Regulation (2)</td>
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<tr>
<td>OWEN</td>
<td>7800 Trial Practice (2)</td>
<td>7305 Litigation Seminar (2)</td>
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<td>DAVIS</td>
<td>7040 Clinical Orientation** (1)</td>
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<tr>
<td></td>
<td>(Legal Services)</td>
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<tr>
<td>RANDOLPH</td>
<td>7160 Trial Practice (2)</td>
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<td>GILLES</td>
<td>5460 Land Use Regulation (2)</td>
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<td>KIDD</td>
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<td>7930 Roman Law (2)</td>
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<td>SIMPSON</td>
<td>7640 Clinical Orientation (Criminal) (1)</td>
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<td>5620 Commercial Paper (2)</td>
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<td>5780 Legal Writing (2)</td>
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<td>7849 Clinical Law Programs (1-15)</td>
<td>7849 Clinical Law Programs (1-15)</td>
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<td>TA</td>
<td>7892 Land Transfer and Finance (3)</td>
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*Courses of this schedule may be obtained from the Dean's Office.
**Offered only in the fall semester of 1982-83.
<table>
<thead>
<tr>
<th>Time</th>
<th>Course</th>
<th>Location</th>
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<tbody>
<tr>
<td>9:00 AM</td>
<td>SWF 1, Property 1</td>
<td>Room 301</td>
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<td>10:00 AM</td>
<td>SWF 2, Property 2</td>
<td>Room 302</td>
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<tr>
<td>11:00 AM</td>
<td>SWF 3, Property 3</td>
<td>Room 303</td>
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<tr>
<td>12:00 PM</td>
<td>SWF 4, Property 4</td>
<td>Room 304</td>
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<tr>
<td>1:00 PM</td>
<td>SWF 5, Property 5</td>
<td>Room 305</td>
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<tr>
<td>2:00 PM</td>
<td>SWF 6, Property 6</td>
<td>Room 306</td>
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<td>3:00 PM</td>
<td>SWF 7, Property 7</td>
<td>Room 307</td>
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<td>4:00 PM</td>
<td>SWF 8, Property 8</td>
<td>Room 308</td>
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<td>5:00 PM</td>
<td>SWF 9, Property 9</td>
<td>Room 309</td>
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<td>6:00 PM</td>
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<td>Room 310</td>
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<td>7:00 PM</td>
<td>SWF 11, Property 11</td>
<td>Room 311</td>
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<tr>
<td>8:00 PM</td>
<td>SWF 12, Property 12</td>
<td>Room 312</td>
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**MONDAY**

- 9:00 AM - 10:00 AM: SWF 1, Property 1
- 10:00 AM - 11:00 AM: SWF 2, Property 2
- 11:00 AM - 12:00 PM: SWF 3, Property 3
- 12:00 PM - 1:00 PM: SWF 4, Property 4
- 1:00 PM - 2:00 PM: SWF 5, Property 5
- 2:00 PM - 3:00 PM: SWF 6, Property 6
- 3:00 PM - 4:00 PM: SWF 7, Property 7
- 4:00 PM - 5:00 PM: SWF 8, Property 8
- 5:00 PM - 6:00 PM: SWF 9, Property 9
- 6:00 PM - 7:00 PM: SWF 10, Property 10
- 7:00 PM - 8:00 PM: SWF 11, Property 11
- 8:00 PM - 9:00 PM: SWF 12, Property 12

**TUESDAY**

- 9:00 AM - 10:00 AM: SWF 1, Property 1
- 10:00 AM - 11:00 AM: SWF 2, Property 2
- 11:00 AM - 12:00 PM: SWF 3, Property 3
- 12:00 PM - 1:00 PM: SWF 4, Property 4
- 1:00 PM - 2:00 PM: SWF 5, Property 5
- 2:00 PM - 3:00 PM: SWF 6, Property 6
- 3:00 PM - 4:00 PM: SWF 7, Property 7
- 4:00 PM - 5:00 PM: SWF 8, Property 8
- 5:00 PM - 6:00 PM: SWF 9, Property 9
- 6:00 PM - 7:00 PM: SWF 10, Property 10
- 7:00 PM - 8:00 PM: SWF 11, Property 11
- 8:00 PM - 9:00 PM: SWF 12, Property 12

**WEDNESDAY**

- 9:00 AM - 10:00 AM: SWF 1, Property 1
- 10:00 AM - 11:00 AM: SWF 2, Property 2
- 11:00 AM - 12:00 PM: SWF 3, Property 3
- 12:00 PM - 1:00 PM: SWF 4, Property 4
- 1:00 PM - 2:00 PM: SWF 5, Property 5
- 2:00 PM - 3:00 PM: SWF 6, Property 6
- 3:00 PM - 4:00 PM: SWF 7, Property 7
- 4:00 PM - 5:00 PM: SWF 8, Property 8
- 5:00 PM - 6:00 PM: SWF 9, Property 9
- 6:00 PM - 7:00 PM: SWF 10, Property 10
- 7:00 PM - 8:00 PM: SWF 11, Property 11
- 8:00 PM - 9:00 PM: SWF 12, Property 12

**THURSDAY**

- 9:00 AM - 10:00 AM: SWF 1, Property 1
- 10:00 AM - 11:00 AM: SWF 2, Property 2
- 11:00 AM - 12:00 PM: SWF 3, Property 3
- 12:00 PM - 1:00 PM: SWF 4, Property 4
- 1:00 PM - 2:00 PM: SWF 5, Property 5
- 2:00 PM - 3:00 PM: SWF 6, Property 6
- 3:00 PM - 4:00 PM: SWF 7, Property 7
- 4:00 PM - 5:00 PM: SWF 8, Property 8
- 5:00 PM - 6:00 PM: SWF 9, Property 9
- 6:00 PM - 7:00 PM: SWF 10, Property 10
- 7:00 PM - 8:00 PM: SWF 11, Property 11
- 8:00 PM - 9:00 PM: SWF 12, Property 12

**FRIDAY**

- 9:00 AM - 10:00 AM: SWF 1, Property 1
- 10:00 AM - 11:00 AM: SWF 2, Property 2
- 11:00 AM - 12:00 PM: SWF 3, Property 3
- 12:00 PM - 1:00 PM: SWF 4, Property 4
- 1:00 PM - 2:00 PM: SWF 5, Property 5
- 2:00 PM - 3:00 PM: SWF 6, Property 6
- 3:00 PM - 4:00 PM: SWF 7, Property 7
- 4:00 PM - 5:00 PM: SWF 8, Property 8
- 5:00 PM - 6:00 PM: SWF 9, Property 9
- 6:00 PM - 7:00 PM: SWF 10, Property 10
- 7:00 PM - 8:00 PM: SWF 11, Property 11
- 8:00 PM - 9:00 PM: SWF 12, Property 12

**SATURDAY**

- 9:00 AM - 10:00 AM: SWF 1, Property 1
- 10:00 AM - 11:00 AM: SWF 2, Property 2
- 11:00 AM - 12:00 PM: SWF 3, Property 3
- 12:00 PM - 1:00 PM: SWF 4, Property 4
- 1:00 PM - 2:00 PM: SWF 5, Property 5
- 2:00 PM - 3:00 PM: SWF 6, Property 6
- 3:00 PM - 4:00 PM: SWF 7, Property 7
- 4:00 PM - 5:00 PM: SWF 8, Property 8
- 5:00 PM - 6:00 PM: SWF 9, Property 9
- 6:00 PM - 7:00 PM: SWF 10, Property 10
- 7:00 PM - 8:00 PM: SWF 11, Property 11
- 8:00 PM - 9:00 PM: SWF 12, Property 12

**SUNDAY**

- 9:00 AM - 10:00 AM: SWF 1, Property 1
- 10:00 AM - 11:00 AM: SWF 2, Property 2
- 11:00 AM - 12:00 PM: SWF 3, Property 3
- 12:00 PM - 1:00 PM: SWF 4, Property 4
- 1:00 PM - 2:00 PM: SWF 5, Property 5
- 2:00 PM - 3:00 PM: SWF 6, Property 6
- 3:00 PM - 4:00 PM: SWF 7, Property 7
- 4:00 PM - 5:00 PM: SWF 8, Property 8
- 5:00 PM - 6:00 PM: SWF 9, Property 9
- 6:00 PM - 7:00 PM: SWF 10, Property 10
- 7:00 PM - 8:00 PM: SWF 11, Property 11
- 8:00 PM - 9:00 PM: SWF 12, Property 12
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<th>Time</th>
<th>Course</th>
<th>Location</th>
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<td>Assoc.</td>
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<td>5:55PM - 7:30PM</td>
<td>Hm. 101</td>
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<td>6:00PM - 7:30PM</td>
<td>Hm. 101</td>
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<td>4:45PM</td>
<td>9:00PM - 11:30PM</td>
<td>Hm. 101</td>
</tr>
<tr>
<td>5:00PM</td>
<td>12:00PM - 2:30PM</td>
<td>Hm. 101</td>
</tr>
<tr>
<td>5:30PM</td>
<td>12:30PM - 3:00PM</td>
<td>Hm. 101</td>
</tr>
<tr>
<td>5:55PM</td>
<td>3:00PM - 5:30PM</td>
<td>Hm. 101</td>
</tr>
<tr>
<td>6:30PM</td>
<td>9:00PM - 11:30PM</td>
<td>Hm. 101</td>
</tr>
<tr>
<td>7:30PM</td>
<td>12:30PM - 3:00PM</td>
<td>Hm. 101</td>
</tr>
<tr>
<td>8:00PM</td>
<td>3:00PM - 5:30PM</td>
<td>Hm. 101</td>
</tr>
<tr>
<td>Time</td>
<td>Name</td>
<td>Room</td>
</tr>
<tr>
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</tr>
<tr>
<td>11:00</td>
<td>Jill J.</td>
<td>101</td>
</tr>
<tr>
<td>11:15</td>
<td>Jill J.</td>
<td>101</td>
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<tr>
<td>11:30</td>
<td>Jill J.</td>
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<tr>
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</tr>
<tr>
<td>1:45</td>
<td>Jill J.</td>
<td>101</td>
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</table>

Final day of classes: January 13.
Last day of classes: April 19.
Last day of exams: April 26.
Registration pick-up: January 7.
<table>
<thead>
<tr>
<th>No.</th>
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<tbody>
<tr>
<td>1</td>
<td>Signature July</td>
<td>Signature July</td>
<td>Signature July</td>
</tr>
<tr>
<td>2</td>
<td>Address: 123 Main Street</td>
<td>Address: 123 Main Street</td>
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</tr>
<tr>
<td>3</td>
<td>Date: May 15, 2023</td>
<td>Date: May 15, 2023</td>
<td>Date: May 15, 2023</td>
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<tr>
<td>4</td>
<td>123 Main Street, PA 15001</td>
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<tr>
<td>5</td>
<td>Phone: 555-1234</td>
<td>Phone: 555-1234</td>
<td>Phone: 555-1234</td>
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<tr>
<td>6</td>
<td>Email: <a href="mailto:info@sample.com">info@sample.com</a></td>
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</tr>
<tr>
<td>TIME</td>
<td>MEETING</td>
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<tr>
<td>4:50</td>
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</table>

**Meeting Details:**

- **12:30:** Workforce, Rm. 10
- **1:25:** More, Rm. 100
- **2:00:** Revenue, Rm. 100
- **2:25:** Revenue, Rm. 100
- **2:50:** Revenue, Rm. 100
- **3:50:** Revenue, Rm. 100
- **4:50:** Revenue, Rm. 100

**Note:** Times are approximate and subject to change. Attendees should check the official schedule for the most up-to-date information.
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>11 AM</td>
<td>PMD 2 Property 11</td>
</tr>
<tr>
<td>11:15 AM</td>
<td>PMD 1 Property 13</td>
</tr>
<tr>
<td>11:30 AM</td>
<td>PMD 2 Property 11</td>
</tr>
<tr>
<td>12 PM</td>
<td>PMD 1 Property 13</td>
</tr>
<tr>
<td>12:15 PM</td>
<td>PMD 2 Property 11</td>
</tr>
</tbody>
</table>

**Time: 11:00 AM**

- PMD 1 Property 11
- PMD 2 Property 11

**Time: 11:15 AM**

- PMD 2 Property 11

**Time: 11:30 AM**

- PMD 1 Property 13

**Time: 12 PM**

- PMD 2 Property 11

**Time: 12:15 PM**

- PMD 1 Property 13

**Time: 1 PM**

- PMD 2 Property 11

**Time: 1:30 PM**

- PMD 1 Property 13

**Time: 2 PM**

- PMD 2 Property 11
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<thead>
<tr>
<th>Period</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<tbody>
<tr>
<td>7:00-9:00</td>
<td>Pool II, 301</td>
<td>Pool II, 301</td>
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<td>9:00-11:00</td>
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<td>11:00-1:00</td>
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<td>1:00-3:00</td>
<td>Pool II, 301</td>
<td>Pool II, 301</td>
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<tr>
<td>3:00-5:00</td>
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</tr>
</tbody>
</table>

Note: The schedule is for the week of January 10th, 2023.
STUDENTS

First-Year Class Organizations
Undergraduate Institution Attended - 1982 entering class

Florida State University System
 Florida State University 76
 University of Florida 22
 Univ. of South Florida 19
 Univ. of Central Florida 6
 Florida A&M University 6
 Univ. of West Florida 5
 Florida Atlantic Univ. 4
 Florida International Univ. 4

Florida Southern
 Jacksonville Univ.
 Univ. of Miami
 New College
 Rollins College
 Stetson Univ.
 Univ. of Tampa

Anderson College
 Andrews University
 Auburn University
 Stephen F. Austin
 Ball State
 Barnard
 Barry College
 Birmingham Southern
 Boston College
 Bradley University
 Brown University
 Buena Vista

U. Southern California
 Univ. of California
 CCNY
 Chapman College
 Colgate
 Univ. Connecticut
 Concordia
 Cornell
 Duke
 Emory
 Univ. of Evansville
 Evergreen State
 Fordham
 Franklin & Marshall
 Furman University

Total = 142

Georgia Southern Univ.
 Univ~ of Georgia
 Georgia Tech
 Hampden-Sydney
 Harvard
 Howard
 Sam Houston State
 Hunter College
 Univ. of Idaho
 Univ. of Illinois
 Univ. of Indiana
 Univ. of Iowa
 Kent State
 Lee College
 Lesley College
 Univ. SW Louisiana
 James Madison
 Univ. of Maryland
 Univ. of Massachusetts
 Mercer
 Univ. East Michigan
 Univ. of Michigan
 Univ. of Mississippi
 Mississippi State Coll.
 Mississippi U for Women
 Montana State
 Muhlenberg College
 Murray State

Total = 163
Undergraduate Institution Attended - 1982 entering class

<table>
<thead>
<tr>
<th>Institution Attended</th>
<th>Quantity</th>
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</thead>
<tbody>
<tr>
<td>Florida State University System</td>
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</tr>
<tr>
<td>Florida State University</td>
<td>76</td>
</tr>
<tr>
<td>University of Florida</td>
<td>22</td>
</tr>
<tr>
<td>Univ. of South Florida</td>
<td>19</td>
</tr>
<tr>
<td>Univ. of Central Florida</td>
<td>6</td>
</tr>
<tr>
<td>Florida A&amp;M University</td>
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</tr>
<tr>
<td>Univ. of West Florida</td>
<td>5</td>
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<tr>
<td>Florida Atlantic Univ.</td>
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<td>Florida International Univ.</td>
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<td>Florida</td>
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<td>Florida Southern</td>
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<tr>
<td>Jacksonville Univ.</td>
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<td>Univ. of Miami</td>
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<tr>
<td>New College</td>
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<td>Rollins College</td>
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<tr>
<td>Stetson Univ.</td>
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<td>Univ. of Tampa</td>
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<td><strong>Total</strong></td>
<td><strong>163</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Institution Attended</th>
<th>Quantity</th>
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<td>Anderson College</td>
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<td>Andrews University</td>
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<tr>
<td>Auburn University</td>
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<tr>
<td>Stephen F. Austin</td>
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<td>Ball State</td>
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<tr>
<td>Barnard</td>
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<tr>
<td>Barry College</td>
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<tr>
<td>Birmingham Southern</td>
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<tr>
<td>Boston College</td>
<td>1</td>
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<tr>
<td>Bradley University</td>
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<tr>
<td>Brown University</td>
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<tr>
<td>Buena Vista</td>
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<td>U. Southern California</td>
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<td>Emory</td>
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<tr>
<td>Evergreen State</td>
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<tr>
<td>Fordham</td>
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<td>Franklin &amp; Marshall</td>
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<td>Furman University</td>
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<td>Georgia Tech</td>
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<td>Univ. of Massachusetts</td>
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<td>Mercer</td>
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<td>Univ. of Mississippi</td>
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<td>Mississippi State Coll.</td>
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<td>Mississippi U for Women</td>
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<tr>
<td>Montana State</td>
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<tr>
<td>Muhlenberg College</td>
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<td>Murray State</td>
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</table>
Univ. North Carolina 2
Northwestern 2
Notre Dame 5
Univ. of Ohio 1
Ohio State Univ. 1
Austin Peay 1
Providence College 2
Univ. of Puget Sound 1
Purdue 1
SUNY - Buffalo 2
Binghamton 1
Cortland 1
Sweet Briar 1
Texas Christian 1
Troy State 1
Univ. of Utah 1
Utah State Univ. 1
Valdosta State 1
Villanova 1
Univ. of Virginia 2
Wake Forest 1
Washington & Lee 1
William & Mary 2
Univ. of Wisconsin 1
Youngstown State 1

Total colleges represented: 95

Total Florida residents 140
Non-residents 30
Total men 162
Total women 108

The Student Bar Association
The Student Bar Association serves the entire Student Body at the College of Law by performing a variety of functions to serve the varied interests, needs, and concerns of the students. Each year the SBA coordinates an Orientation for incoming students. The SBA also arranges social activities throughout the year including an annual Barrister's Ball in the Fall and Mardi Gras party this Spring.

One major activity organized and sponsored by the SBA is Law Week which is held in conjunction with the nationally observed Law Day. This year the newest Florida Supreme Court Justice, Justice Ehrlich, will be the Key-Note Speaker. In addition, the SBA provides a number of services for the students. Each year a Student Directory is published. A photograph is taken of all first year students to be used for their Bar applications. The SBA sponsors a used book sale and provides study aids in the Library. The SBA also serves as a liaison between Students and the Administration, and is becoming a liaison between the Students and the Alumni.

As you can see, SBA performs a variety of functions. It represents law students in the effort to fight the cutback in student loans through lobbying efforts and dispersion of information to the student body. It does everything from arranging for someone to sell coffee in the mornings to making sure that there are phone books and ashtrays in the Student Lounge. The SBA appreciates your support in helping it grow in ways that will support the Student Body of the College of Law.

American Bar Association/Law Student Division
The Law Student Division of the American Bar Association is the largest professional student organization in the nation with a total enrollment of over 42,000 students. The ABA / LSD is the voice of all law students to the American Bar Association. To encourage your membership and support, several benefits are made available for you. Among these benefits are: subscriptions to both the ABA Journal and the Student Lawyer Magazine, low-cost medical insurance availability, reduced membership rates in ABA law sections and a discount on Hertz car rental. In addition, upon your graduation and admission to the Bar, you will receive your first year of membership in the ABA free.
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The ABA/LSD also sponsors several national competitions and meetings for law students to become involved in. The most well-known, the National Appellate Advocacy Competition, has been won by FSU in the past two years. Florida State is also a member of the Fifth Circuit, which has the largest membership of any circuit in the United States. Your membership and involvement will continue the prominence of FSU in the Law Student Division.

The ABA/LSD representatives will be available during orientation and throughout the year to answer any questions regarding the ABA/LSD.

THE FLORIDA STATE UNIVERSITY LAW REVIEW

The Florida State University Law Review is a student-edited legal periodical. Four issues are published each year, each issue predominantly consisting of student authored articles. The purpose of the Review is twofold: (i) to report and comment on recent judicial decisions and other significant aspects of the law, and (ii) to provide a forum for law students to improve their writing and analytical skills.

Basically, the activities of the Review membership revolve around the publication of Law Review itself. This involves the authoring of the individual pieces, an extensive editing process to ensure a professional presentation, and extensive cite checking by other members to ensure both substantive and technical accuracy. While certain tasks are obviously more mundane than others, they are no less important to the finished product.

The membership and editorial board of the Review is made up entirely of students. These students are assisted through the aid of Professor George who serves as faculty advisor and an editorial assistant who provides clerical and administrative assistance. Membership on the Review is open to all students. Selection is currently based on academic performance and an annual writing competition.

MOOT COURT

Moot Court is an opportunity for Florida State law students to develop oral advocacy skills in an intercollegiate form. Members of the Moot Court team participate in competitions throughout the nation arguing hypothetical cases at both the appellate and trial levels. Participants in these
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MOOT COURT

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The faculty advisors for the team are Professors VanDercreek and Dore. Team members are encouraged to seek the assistance of other members of the Faculty in the areas of their expertise.

Competitions each year are held in New York, Washington (D.C.), West Virginia, Georgia and Florida, as well as other states determined each year. Travel expenses are paid by the College of Law.

FSU's Moot Court Team in the past has experienced tremendous success in intercollegiate competition and is recognized as one of the foremost Moot Court teams in the nation. On several occasions, Florida State has been the National Champion of the American Bar Association National Competition in which over 125 teams compete.

Membership on the team is determined by an intermural competition open to the entire first year class held in spring of each year. Last year approximately 95 students competed from which 15 were selected.

THE BLACK AMERICAN LAW STUDENT ASSOCIATION (BALS A)

The Black American Law Student Association is an organization dedicated to promoting an interest and confidence in the legal profession among Black Americans and other minority groups. In this endeavor, an effort is made to expose law students to minority group legal problems and to provide them with actual experience in handling them.

Membership is open to all FSU law students who have a sincere interest in minority group problems and concerns. Several social activities are scheduled throughout the year, the primary one being the annual BALS A-Barristers' Banquet held in early February. Although not a condition for membership, BALS A also provides for its members with the available time and interest, an opportunity for involvement in community service affairs.
With more than 110,000 members worldwide, Phi Delta Phi ranks as the largest legal fraternity. Unlike the typical fraternity, which is either social or honorary, Phi Delta Phi acts to bridge the gap between law school and the legal world. By encouraging participation in our activities by local attorneys and judges, we give the law student a taste of what lies in store upon graduation.

Membership is open to all law students; all we ask is that you have a keen interest in the law. The lifetime initiation fee of $30, payable prior to initiation, goes to the national office to help defray the cost of materials. Local chapter dues of $15 per semester pay for our activities; we receive no funds from the university.

Our local Inn is named in honor and in memory of the late Dean Mason Ladd. Professor Charles W. Ehrhardt serves as our faculty advisor. We have a bulletin board in the student lounge on which we post notices of upcoming activities.

Phi Alpha Delta law fraternity was founded in the Chicago area in 1902. Since that time PAD has grown to include student chapters at 163 law schools. PAD members who are prominent leaders in the legal profession include Justices of the Florida Supreme Court and United States Chief Justice Warren Burger.

PAD was the first law fraternity to admit minority students and in 1970 became the first all-male law fraternity to admit female students.

The William Terrell Chapter of Phi Alpha Delta on the FSU campus is dedicated to assisting its student members with job preparation and placement with the alumni chapter is available to aid member attorneys with many facets of their professional development.

Membership is open to all FSU Law students who have completed at least one semester of school. New members are welcomed semi-annually at Fall and Spring rushes.

The Environmental Law Organization (E.L.O.) is a relatively new student organization at Florida State University. E.L.O. was formed in the Spring of 1981. The purpose of this organization is to provide a forum for discussion, information sharing and research of environmental law issues among students, practicing attorneys, state agencies involved in this area and environmental organizations.
PHI DELTA PHI LEGAL FRATERNITY

With more than 110,000 members worldwide, Phi Delta Phi ranks as the largest legal fraternity. Unlike the typical fraternity, which is either social or honorary, Phi Delta Phi acts to bridge the gap between law school and the legal world. By encouraging participation in our activities by local attorneys and judges, we give the law student a taste of what lies in store upon graduation.

Membership is open to all law students: all we ask is that you have a keen interest in the law. The lifetime initiation fee of $30, payable prior to initiation, goes to the national office to help defray the cost of materials. Local chapter dues of $15 per semester pay for our activities: we receive no funds from the university.

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Assistant Professor


DAVID F. DICKSON
Professor


PATRICIA ANN DORE
Associate Professor

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PATRICIA ANN DORE
Associate Professor

CHARLES W. EHRHARDT  
Mason Ladd Professor of Evidence


LAWRENCE C. GEORGE  
Professor


STEVEN MARK GOLDSTEIN  
Associate Professor


JOSEPH W. JACOBS  
Associate Professor

Professor Jacobs was born in 1944. Education: B.S.E.E., 1966, Lehigh; LL.B., 1969, Yale. Teaching Positions: Ass't Prof., South Carolina, 1973-74; Assoc. Prof., Fla. State,

ROBERT HEATH KENNEDY
Professor


JOHN W. LARSON
Associate Professor


WILLIAM F. McHUGH
Professor

JOSHUA M. MORSE, III
Professor

JARRET C. OELTJEN
Professor and Associate Dean
Dean Oeltjen was born in 1942. Education: B.A., 1965, J.D., 1968, Nebraska. Law Review: Student Articles Editor, Neb. L. Rev. Teaching Positions: Bigelow Teaching Fellow, Univ. of Chicago, 1968-69; Ass't Prof., Fla. State, 1969-72; Assoc. Prof., 1972-76; Prof., 1976-80; Prof. and Assoc. Dean

PATRICIA VERONICA RUSSO
Associate Dean and Assistant Professor

DAVID FRENCH POWELL
Associate Professor


MILDRED WIGFALL RAVENELL
Associate Professor


PATRICIA VERONICA RUSSO
Associate Dean and Assistant Professor

EDWIN M. SCHROEDER
Professor, Ass't Dean and Librarian


L. ORIN SLAGLE
Professor and Dean

Dean Slagle was born in 1933. Education: LL.B., 1957, Ohio State. Teaching Positions: Ass't Dean, Ohio State, 1961-65; Ass't Prof., 1962-64; Assoc. Prof., 1964-66; Prof., 1966-68; Prof., Ohio State, 1971-80; Assoc. Dean, 1973-74; Dean, 1974-78; Prof. and Dean, Fla. State, since 1980. Subjects: Civil Procedure; Evidence; Legal Profession; Natural Resources; Oil and Gas; Pleading; Taxation, State and Local; Trial and Appellate Practice. Admitted to Practice: Ohio, 1957. Other Positions: Associate, Mudge, Stern, Baldwin & Todd, 1957; Partner, Dargusch & Day, 1968-71. Member: Order of Coif; Past-Pres., LSAC.

HAROLD P. SOUTHERLAND
Associate Professor

EDWIN M. SCHROEDER  
Professor, Ass't Dean and Librarian  
Teaching Positions: Teaching Fellow, Boston College, 1964-65; Ass't Prof., Connecticut, 1965-68; Ass't Prof. and Ass't. Librarian, Univ. of Texas, 1968-69; Ass't Prof. and Librarian, Fla. State, 1969-71; Assoc. Prof. and Librarian, 1971-75; Prof. and Librarian, since 1975; Ass't Dean, since 1979. Subjects: Accounting; Agency and Partnership; Corporations; Legal Research and Writing. Books and Book Awards: Ed., Assignments to Accompany Fundamentals of Legal Research, 1977. Member: Order of Coif; Beta Phi Mu, Library Science; Chrps., AALS Sect. on Legal Res. and Writing, 1976-77.

L. ORIN SLAGLE  
Professor and Dean  
Dean Slagle was born in 1933. Education: LL.B., 1957, Ohio State. Teaching Positions: Ass't Dean, Ohio State, 1961-65; Ass't Prof., 1962-64; Assoc. Prof., 1964-66; Prof., 1966-68; Prof., Ohio State, 1971-80; Assoc. Dean, 1973-74; Dean, 1974-78; Prof. and Dean, Fla. State, since 1980. Subjects: Civil Procedure; Evidence; Legal Profession; Natural Resources; Oil and Gas; Pleading; Taxation, State and Local; Trial and Appellate Practice. Admitted to Practice: Ohio, 1957. Other Positions: Assoc., Mudge, Stern, Baldwin & Todd, 1957; Partner, Dargusch & Day, 1968-71. Member: Order of Coif; Past-Pres., LSAC.

HAROLD P. SOUTHERLAND  
Associate Professor  

NAT STERN  
Assistant Professor  

WILLIAM VANDERCREEK  
Professor  

JOHN W. VAN DOREN  
Professor  
KENNETH VINSON
Professor


DONALD J. WEIDNER
Professor


JOHN FRANCIS YETTER
Professor

The Standing Committees of the Faculty are: Admissions (including two students); Appointments (including two students); Awards; Building and Space (including two students); Clinical Programs (including two students); Curriculum (including two students); Minority Programs (including two students); Promotion and Tenure and Readmissions. Except for Promotion and Tenure, the absence of students from the Committee signals the necessity for the Committee to work with confidential data related to students. With respect to Promotion and Tenure, the views of the students are solicited through a variety of mechanisms, including SIRS forms. The jurisdiction of the various Committees can be readily discerned from their names.

The Committee compositions, sans students, are:

MINORITY PROGRAMS
Donald Weidner
David Powell
Mildred Ravenell
Steve Goldstein
Nat Stern

AWARDS
Pat Russo
David Dickson
William VanDercreek

CLINICAL
Steve Goldstein
Josh Morse
Ken Vinson
John Larson
William McHugh

CURRICULUM
Jarret Oeltjen
David Powell
Joe Jacobs
Charles Ehrhardt
Larry George

READMISSION
Ed Schroeder
Jack VanDoren
Phil Southerland
Donna Christie
Chuck Ehrhardt

ADMISSIONS
Phil Southerland
Mildred Ravenell
William VanDercreek
Nat Stern
Pat Russo

APPOINTMENTS
Larry George
Donna Christie
Pat Dore
Jarret Oeltjen
Don Weidner

AD HOC COMMITTEE ON FACULTY
Donald Weidner
John Yetter
Joe Jacobs
Pat Dore
Robert Kennedy
2. Nominees for service on the Promotion/Tenure Committee are:

**PROMOTION/TENURE**

Jack VanDoren
Robert Kennedy
David Dickson
William McHugh
Ken Vinson
Members of the administration holding faculty ranks are:

Dean L. Orin Slagle, Associate Dean Jarret Oeltjen, Associate Dean Patricia Russo, Law Librarian and Assistant Dean Edwin Schroeder. The respective roles are as follows:

Dean L. Orin Slagle -- As principal administrative officer, the Dean is the person to whom all administrators report. He is available to counsel with students on any matter. Normally, a student will see the Dean charged with primary responsibility in the area of the student's concern. But if that Dean is not available, or if the student is in any way dissatisfied with the administrative determination, the student is encouraged to see the Dean.

Associate Dean Jarret Oeltjen -- As Dean of Academic Affairs, he is charged with administrative oversight of all academic matters. He is a liaison member of the Curriculum Committee, is the Corporate Secretary of the Faculty and originates course and examination schedules for Faculty approval. He works with students on matters of overload, overload, scheduling problems, etc., and is available to any student for academic counseling. In the absence of the Dean, he is the principal administrative officer.

Associate Dean Patricia Russo -- Dean Russo is charged with administrative oversight of Admissions, Placement and Alumni Affairs. She is available to counsel students on nonacademic matters and to work with student organizations as they develop programs related to students, the College and Alumni.

Law Librarian and Assistant Dean Edwin Schroeder -- Dean Schroeder, in addition to his duties as Law Librarian, is responsible for budgetary concerns of the College and of the Law Review. Additionally, he has primary responsibility in matters of building, space assignment and maintenance.

Administrators without faculty appointment

Among the administrators not having a faculty appointment who have responsibilities in areas of student concern are:

Administrative Assistant, Elora Harwood -- Ms. Harwood is the Administrative Assistant to the Dean. She works with Dean Schroeder on budgetary matters, has primary responsibility for student financial aid, authorized student travel, assignment and payment to student research assistants and related matters.
Student Coordinator, Lynn Holschuh -- Ms. Holschuh is the Registrar, Admissions, and Records administrator. Normally, students having problems with scheduling or their student records will first contact Ms. Holschuh for her aid.

Placement Director, Linda Murrell -- Ms. Murrell is in charge of all Placement matters and many matters related to Alumni Affairs.

Work Supervisor, Eloise Williams -- Ms. Williams is in charge of persons who serve as secretaries and clerks to the law Faculty.

Dean's Secretary, Janet Hughes -- Ms. Hughes serves as Secretary to the Dean and maintains his calendar. Students desiring to see the Dean may get an appointment through Ms. Hughes or, if the matter requires immediate attention, they may, through Ms. Hughes, see the Dean without an appointment.

Associate Dean Oeltjen's Secretary (TBA) -- (TBA) serves as Secretary to Associate Dean Oeltjen and maintains his calendar.

Word Processor Systems Operator Martha W. Hils -- Ms. Hils is the operator of the College's Vydec equipment. Because of demands on the equipment, it is not available to students or student organizations, except when arrangements have been made through one of the Deans.

Other persons who serve College administrative roles are:

Ms. Jesse McKenzie -- Faculty Secretary
Ms. Marsha Beane -- Faculty Secretary
Ms. Elzy Williams -- Receptionist/Faculty Secretary
Ms. Alindtha Harris -- Receptionist/Dean's Office
Ms. Theresa Miller -- Clerk Typist (Admissions and Records)
Ms. Cathy Woodham -- Clerk Typist (Admissions and Records)
Ms. Wanda Franks -- Staff Assistant (CERL)
Ms. Debbie Winter -- Editorial Assistant (Law Review)
Ms. Beatrice Baker -- Word Processor Operator/Faculty Secretary

The College of Law Library administrative persons and assignments are noted in the Law Library Handbook.
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EXCERPTS FROM THE COLLEGE OF LAW POLICY MANUAL
Revised 5 / 19 / 82

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# EXCERPTS FROM THE COLLEGE OF LAW POLICY MANUAL

Revised 5/19/82

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B. Committee Jurisdiction
The Committee has jurisdiction over all matters pertaining to admission of regular and transfer students, recommendations on University Fellowships, and such other matters as the Dean or faculty may authorize. The Committee may adopt procedures to implement its authority.

F. STUDENTS RE-ENTERING LAW SCHOOL AFTER HAVING WITHDRAWN
Any student who withdrew in good standing and who has been out of law school for two calendar years or longer is required to seek readmission through the Admissions Committee. (For rules regarding persons who have been out of law school for less than two calendar years, see readmission procedures, infra.)

SOURCE: Fae. Min. 10/17/68
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SOURCE: Fac. Min. 10/17/68

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II. ACADEMIC DISMISSAL; WITHDRAWAL FROM THE COLLEGE OF LAW: READMISSION OF ACADEMICALLY DISMISSED AND WITHDRAWN STUDENTS

A. ACADEMIC DISMISSAL

1. Criteria

Academic dismissal from the College of Law occurs automatically when:

a. Failure to maintain cumulative average of 64

Any law student, after the second semester in the College of Law, fails to maintain a cumulative grade point average of 64 (For transfer students, this grade point average rule applies when their fourth final course grade is received.); or when

b. Eight or more hours of "F" or "U" grades from more than one Faculty member in the first two semesters of law study

Any law student in the first two semesters of law study, who receives grades of "F" or "U" in courses taken for law school credit totalling 8 semester hours or more (inclusive of administrative "F" or "U" grades), provided all such grades are not received from the same Faculty member; or when any student receives grades of "F" or "U" in the first two semesters of law study in 8 or more semester hours of work from the same Faculty member and subsequently receives a grade of "F" or "U" from another Faculty member in a course taken for law school credit; or when

c. Eleven or more hours of "F" or "U" grades

Any law student receives grades of "F" or "U" in courses taken for law school credit totalling 11 semester hours or more (inclusive of administrative "F" or "U" grades), provided all such grades are not received from the same Faculty member; or when any student receives grades of "F" or "U" in 11 or more semester hours of work from the same Faculty member and subsequently receives a grade of "F" or "U" from another Faculty member in a course taken for law school credit; or when

d. Four or more hours of administrative "F" or "U" grades

Any law student receives 4 or more semester hours of administrative "F" or "U" grades in courses taken for law school credit.

3. Definition of Administrative "F" or "U" Grade

An administrative "F" or "U" grade, in the discretion of the Faculty member teaching the course for which the grade is to be awarded, may be given in any of the following circumstances: (i) where a law student (other than one who has properly withdrawn from law school or one who has properly dropped the course) fails to complete previously announced course requirements; (ii) where a law student is disenrolled for chronic and unexcused absenteeism; (iii) where a law student fails to make a bonafide attempt to write an acceptable paper of examination; (iv) where a law student withdraws from courses or from the College of Law without valid clearance; (v) where a law student permits an Incomplete grade to expire.

Any administrative "F" or "U" grade awarded a law student shall be clearly so marked on the student's permanent record. Additionally, the student shall be informed of the nature of the grade and the purpose for which it was awarded, in writing, by the Faculty member assigning the grade.

4. Special Rule for Extra Courses

Grades of "F" or "U" received by a law student in his final semester of law school for extra courses taken beyond those courses and hours required for graduation shall not be considered for purposes of applying the academic dismissal criteria in paragraph A.1.

5. Special Rule Applicable to Transfer Students

For students who have transferred from another accredited law school, only grades received after transfer shall be considered for purposes of applying the academic dismissal criteria in paragraph A.1.

6. No Grade Expunction for Retaken Courses

Any law student having received a grade of "F" or "U" in a course who retakes the same course successfully, shall receive credit for the course but the initial "F" or "U" grade shall not be expunged for purposes of applying the academic dismissal criteria in paragraph A.1.

6. Notification of Dismissal: No Right to Return

The dismissed student is notified by the Office of the Dean as soon as academic dismissal is determined. There is no probationary period, no right to remain to complete a current semester, and no right to return.

II. ACADEMIC DISMISSAL; WITHDRAWAL FROM THE COLLEGE OF LAW: READMISSION OF ACADEMICALLY DISMISSED AND WITHDRAWN STUDENTS

A. ACADEMIC DISMISSAL

1. Criteria

Academic dismissal from the College of Law occurs automatically when:

a. Failure to maintain cumulative average of 64. Any law student, after the second semester in the College of Law, fails to maintain a cumulative grade point average of 64 (for transfer students, this grade point average rule applies when their fourth final course grade is received); or

b. Eight or more hours of "F" or "U" grades from more than one Faculty member in the first two semesters of law study. Any law student in the first two semesters of law study, who receives grades of "F" or "U" in courses taken for law school credit totalling 8 semester hours or more (inclusive of administrative "F" or "U" grades), provided all such grades are not received from the same Faculty member; or when any student receives grades of "F" or "U" in the first two semesters of law study in 8 or more semester hours of work from the same Faculty member and subsequently receives a grade of "F" or "U" from another Faculty member in a course taken for law school credit; or when

c. Eleven or more hours of "F" or "U" grades. Any law student receives grades of "F" or "U" in courses taken for law school credit totalling 11 semester hours or more (inclusive of administrative "F" or "U" grades), provided all such grades are not received from the same Faculty member; or when any student receives grades of "F" or "U" in 11 or more semester hours of work from the same Faculty member and subsequently receives a grade of "F" or "U" from another Faculty member in a course taken for law school credit; or when

d. Four or more hours of administrative "F" or "U" grades. Any law student receives 4 or more semester hours of administrative "F" or "U" grades in courses taken for law school credit.

2. Definition of Administrative "P" or "U" Grade

An administrative "F" or "U" grade, in the discretion of the Faculty member teaching the course for which the grade is to be awarded, may be given in any of the following circumstances: (i) where a law student (other than one who has properly withdrawn from law school or one who has properly dropped the course) fails to complete previously announced course requirements; (ii) where a law student is disenrolled for chronic and unexcused absenteeism; (iii) where a law student fails to make a bonafide attempt to write an acceptable paper of examination; (iv) where a law student withdraws from courses or from the College of Law without valid clearance; (v) where a law student permits an Incomplete grade to expire.

Any administrative "P" or "U" grade awarded a law student shall be clearly so marked on the student's permanent record. Additionally, the student shall be informed of the nature of the grade and the purpose for which it was awarded, in writing, by the Faculty member assigning the grade.

3. Special Rule for Extra Courses

Grades of "F" or "U" received by a law student in his final semester of law school for extra courses taken beyond those courses and hours required for graduation shall not be considered for purposes of applying the academic dismissal criteria in paragraph A.1.

4. Special Rule Applicable to Transfer Students

For students who have transferred from another accredited law school, only grades received after transfer shall be considered for purposes of applying the academic dismissal criteria in paragraph A.1.

5. No Grade Expunction for Retaken Courses

Any law student having received a grade of "P" or "U" in a course who retakes the same course successfully, shall receive credit for the course but the initial "P" or "U" grade shall not be expunged for purposes of applying the academic dismissal criteria in paragraph A.1.

6. Notification of Dismissal: No Right to Return

The dismissed student is notified by the Office of the Dean as soon as academic dismissal is determined. There is no probationary period, no right to remain to complete a current semester, and no right to return.

B. WITHDRAWAL PROCEDURES

1. Cancellation of Registration Before the Start of Classes

Before the start of classes for the semester, a student may cancel his registration.

2. Withdrawal from the College of Law (University)

Any student may withdraw from the College of Law at any time. The withdrawing student must first clear with the Student Records Office; then contact Dean of Students, Withdrawal Services, Bryant Hall, prior to withdrawal. Any student who withdraws without making the proper arrangements shall receive administrative grades of "F" or "U" in all courses in which the student is registered and a grade of 50 will be assigned for the courses.

3. Withdrawal from Courses

Once a student is enrolled in a course, he is expected to complete the course and to take any examinations or to write any papers required for the course. Students initially registered for at least twelve hours of approved credit work in a semester may, for good cause, obtain permission to drop one or more courses. This permission is normally granted only for medical or similar reasons. If the withdrawal is sought in the first full week of the semester, permission to withdraw may be granted by the Associate Dean. Thereafter, the instructor's consent must be obtained. If approval is given, the Associate Dean will then sign the Drop/Add form on behalf of the College of Law. Normally, no grade is assigned for any course dropped under the above procedure. However, a course dropped or not completed without compliance with the above procedure shall be recorded as an administrative "F" or "U" and a grade of 50 shall be entered on the student's record.

SOURCE: Fac. Min. 6/1/78; 1980-81 Catalog.

C. READMISSION OF ACADEMICALLY DISMISSED AND WITHDRAWN STUDENTS

1. Academically Dismissed Students

a. Decisions delegated to Readmissions Committee

Readmission of an academically dismissed student is not a matter of right. The discretionary authority to readmit or not to readmit an academically dismissed student is delegated by the Faculty of the College of Law to a Readmissions Committee appointed by the Dean.
B. WITHDRAWAL PROCEDURES

1. Cancellation of Registration Before the Start of Classes

Before the start of classes for the semester, a student may cancel his registration.

2. Withdrawal from the College of Law (University)

Any student may withdraw from the College of Law at any time. The withdrawing student must first clear with the Student Records Office; then contact Dean of Students, Withdrawal Services, Bryant Hall, prior to withdrawal. Any student who withdraws without making the proper arrangements shall receive administrative grades of "F" or "U" in all courses in which the student is registered and a grade of 50 will be assigned for the courses.

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Once a student is enrolled in a course, he is expected to complete the course and to take any examinations or to write any papers required for the course. Students initially registered for at least twelve hours of approved credit work in a semester may, for good cause, obtain permission to drop one or more courses. This permission is normally granted only for medical or similar reasons. If the withdrawal is sought in the first full week of the semester, permission to withdraw may be granted by the Associate Dean. Thereafter, the instructor's consent must be obtained. If approval is given, the Associate Dean will then sign the Drop/Add form on behalf of the College of Law. Normally, no grade is assigned for any course dropped under the above procedure. However, a course dropped or not completed without compliance with the above procedure shall be recorded as an administrative "F" or "U" and a grade of 50 shall be entered on the student's record.

SOURCE: Fae. Min. 6 / 1 / 78; 1980-81 Catalog.

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b. Procedure for Readmission

Any academically dismissed student seeking readmission to the College of Law shall file a PETITION FOR READMISSION with the Chairman of the Readmissions Committee. Copies of the petition may be obtained in the Dean's Office or from the Chairman of the Readmissions Committee. The Committee's decision shall be made on the petition and the petitioner's law school record. There is no right of personal appearance before the Committee, although the Committee, in its discretion, may permit a personal appearance or require additional information in writing from the petitioner or others. In all such cases, the petitioner shall be given a written copy of any information added to his/her file after the filing of the petition for readmission. The decision of the Readmissions Committee as to factual determinations is final.

c. Time when Petition for Readmission will be considered; Time when Petitioner will be permitted to return to Law School

An academic dismissal relates back to the end of the semester in which the student violated the academic dismissal criteria. The Readmissions Committee may consider a petition for readmission any time after academic dismissal. However, no academically dismissed student shall be permitted to return to law school until he/she has layed out of school for at least one semester. In its discretion the Readmissions Committee may require a longer layoff period up to one full year. Normally, the layoff period shall comply with the following norms:

(1) 2 or 3 semesters for students academically dismissed in their first year of law school.

(2) 1 or 2 semesters for students academically dismissed in their second year of law school.

(3) 1 semester for students academically dismissed in their third year of law school. Any deviation from the above norms shall be justified in writing by the Readmissions Committee and a copy of the justifications shall be given to the petitioner.

d. Certification of Cases or Issues to the Full Faculty

The Readmissions Committee may certify particular issues or the entire readmissions decision in any case to the full Faculty. The Faculty may then make the decision or provide guidelines to be applied by the Readmissions Committee for that case.
e. Conditions imposed on Readmission

The Readmissions Committee (or the full Faculty in appropriate cases) may impose reasonable conditions on the readmission of academically dismissed students. Without limitation, these conditions may deal with alterations of the definition of academic dismissal as it is to apply to the readmitted student; with whether the student will be permitted to enroll in pass/fail courses and, if so, under what circumstances; and with any required remedial work (including the retaking of previous courses) that might be warranted in the case.

f. Reasons for denial of readmission shall be written

Where an academically dismissed student is denied readmission to the College of Law, the justifications for this action shall be reduced to writing. A copy shall be attached to the petition for readmission and a copy shall be given to the petitioner.

g. Only one Readmission

A second academic dismissal of any law student is final.

2. Withdrawn Students

Law students who have withdrawn from the College of Law pursuant to paragraph B.2. may be readmitted by the Associate Dean if readmission is sought for a term within one calendar year from withdrawal. The Associate Dean may refer any readmission application to the Readmissions Committee and shall refer all applications when the withdrawn student is seeking readmission for a semester more than one calendar year after the date of withdrawal. Student's seeking readmission after withdrawal are subject to the same rules applicable to academically dismissed students except as provided above and except that the provisions of paragraph C.1.(a) shall not apply.

Any student who withdrew in good standing and who has been out of law school for two calendar years or longer is required to seek readmission through the Admissions Committee.

D. EFFECTIVE DATE OF THIS POLICY

Paragraph A.1.(d) shall apply prospectively only.

Paragraph C.1.(f) shall apply to law students currently in law school or currently under academic dismissal on a prospective basis only.
Subject to the above, the remaining provision of this policy shall apply retroactively.

SOURCE: Fac. Min. 6/1/78, 5/31/79.

* * *

F. MISC.

Readmission of Academically Dismissed Students - Academic dismissal is automatic whenever a violation of academic retention policy occurs. After dismissal, a student may seek readmission by filling out the appropriate form in the University Readmissions Unit, Office of the Registrar, and by filing a petition for readmission with the College of Law. The petition should be of a form prescribed by the College of Law. Decisions regarding readmissions are within the discretion of the Faculty. If the petition is granted, normally readmission will commence no earlier than one calendar year after the last semester in which the student was enrolled. The Faculty, or the Committee when authorized by the Faculty, may establish specific academic requirements for the readmitted student and may deviate from or modify academic dismissal rules for the readmittee's benefit.

SOURCE: APA § 6C2 - 5.56(1)(b) 8.

III. GRADUATION REQUIREMENTS

A. ELIGIBILITY

Students are eligible for the Juris Doctor (J.D.) degree when they have:

1. taken all required courses;

2. successfully completed the first-year legal writing and research series and the Professional Responsibility course (LW 7750 or its equivalent);

3. successfully completed 88 hours of approved credit work under the semester system, of which at least 66 credit hours were for graded courses (not more than 22 of the 88 required hours can be "S" hours from S/U courses), with a final grade point average of 65 or better;

4. satisfied the residence requirement.
B. RELIABILITY AND CHARACTER

In view of the professional responsibility of lawyers, the Faculty will take into account character and general reliability in their determination of the right of a candidate to a degree.

C. DEGREE CONFERRED

The degree of Juris Doctor is conferred upon all graduating students.

D. HONORS

Honors recognition is extended to outstanding graduates. Students with averages from 75 to 79 shall receive "Honors"; those with grade averages of 80 to 84 shall receive "High Honors"; and those with averages from 85 up shall receive "Highest Honors."

E. SUCCESSFUL COMPLETION

A course or seminar is successfully completed if a passing grade (D or better) is awarded. "Pass-Fail" programs are successfully completed only if a "Pass" is awarded. A student should not retake a failed course unless successful completion is a graduation requirement or the Faculty requires retaking. Students may retake a failed upper-class course once. In no case will a failed grade be "forgiven;" all attempted hours will be computed. However, in any readmissions case the Faculty may in writing extend the time by which the required grade point average is to be achieved or may relieve a readmitted student from strict application of the 3-hour "F" rule on academic dismissal.

F. RESIDENCE REQUIREMENT

Residence involves the equivalent of 96 weeks in residence at law school. To meet this requirement, a student must have a minimum of 6 semesters of law study, each consisting of twelve or more credit hours. All requirements must be completed within 8 semesters of the matriculation date. If a student takes less than 12 hours of work during a semester, the residence credit he earns for that semester will be in the proportion of the number of hours successfully completed over 12 (X/12). A student does not receive increased residence credit by taking more than twelve hours of work in a semester. A student taking twelve or more hours of work in a semester receives full residence credit provided he passes at least nine of the hours, and if he passes less than nine hours of work during that semester, he receives residence credit in the proportion of hours passed over nine (X/9).
G. REQUIRED COURSES

The following courses must be taken: Contracts I and II; Constitutional Law I and II; Torts I and II; Civil Procedure I and II; Property I and II; Criminal Law. In addition the following courses must be successfully completed: the first year Legal Writing and Research series; Professional Responsibility.

H. TRANSFER STUDENTS

A transfer student must complete a minimum of 30 semester hours of approved credit work at the College of Law in order to obtain a degree. Grades below C are not transferred. Transfer students must take or have taken all required courses and meet all other graduation requirements.

SOURCE: A.P.A. § 6C2-556(13); Catalog 1980-81; Fac. Min. 10/10/68; 10/23/74; 2/10/77; 1/5/78; 3/2/78; 9/15/80; 9/16/80.

I. SEMESTER CONVERSION--RESIDENCY INTERPRETATIONS

Students who have 7 full quarters of residence credit before Fall Semester, 1981, may satisfy the residence requirement by taking 12 semester hours during Fall Semester. This would permit December graduation if all other graduation requirements are met.

Students with less than 7 residence credits cannot meet residence requirements by the end of Fall Semester, 1981, since 8-1/2 residence credits are the absolute minimum residence requirement under the quarter system.

Students should anticipate that residence will be calculated (converted) on the basis that one residence credit under the quarter system equals 0.667 residence credit under semester system.


IV. ACADEMIC PROGRAM

A. REQUIRED COURSE LOAD

Law students are expected to carry approximately fifteen hours of approved credit work each semester and are required to carry at least twelve hours of approved credit work each semester, with the following exceptions:
1. Dropping below twelve hours.

For good cause, students may be granted permission to withdraw from courses and thereby drop below twelve hours, as more fully explained below under Withdrawal Procedure;

2. Transfer students' academic load.

Transfer students need not carry twelve quarter hours during their first semester in residence if suitable courses are not offered for them;

3. Permissible reduced loads.

a. Reduced loads may be carried by any student during the Summer Term, by students awarded a Legislative Staff Internship, by seniors during their last semester in residence, and by full-time staff members of the College of Law or Law Library who have been admitted as regular degree-seeking students in the College of Law.

b. In advance of registration, the Associate Dean may grant special underload permission to students in exceptional cases and only when warranted by the best interests of the College of Law.

All other students must register for at least twelve hours of approved credit work each semester.

4. Approved credit work

The term "approved credit work" includes all regular College of Law courses and seminars, approved outside courses and seminars which may be taken for law school credit, and all special programs within the College of Law that carry academic credit.

The Faculty counsels students concerning this policy and assists the Office of the Dean in enforcing it. Students should neither seek nor expect to receive authorization for deviations from it. Students should know that enrolling for less than twelve hours of work in a quarter results in a proportionate loss of residence credit.

B. INSTRUCTIONAL UNIT; CLASS PERIOD; CREDIT HOURS AND RESIDENCY REQUIRED

1. Instructional unit.

The basic instructional unit for one credit is 780 to 840 minutes in duration.
2. Standard class period.
The Standard class period is 60 minutes in length.

3. Required hours for graduation.
A minimum of 88 semester hours of approved coursework is required for graduation, including required courses.

4. Residency requirement.
For the J.D. degree a minimum of six semesters in residence is required, with all requirements to be completed within eight semesters of the matriculation date.

C. CLASS ATTENDANCE

1. Student obligation
Every student is expected to attend all class meetings and prepare all assignments for the courses in which he is registered. Credit is given only for resident study, which requires class attendance. For sickness or other fully justifiable reasons, special consideration may be given to students who have been forced to miss some classes. They should consult the faculty members whose classes are missed. Each case is judged on its own merits. Instructors may disenroll students or award a grade of 50-F for chronic unexcused absenteeism, or impose lesser penalties. Instructors shall announce their specific policies at the beginning of classes each quarter.

2. Make-up classes
   a. No additional or make-up classes are to be scheduled during the last week of classes in a semester.
   b. Blocks of time shall be reserved for make-up classes on each semester's class schedule.
   c. When a make-up class is scheduled, the instructor will not require mandatory attendance unless the class is scheduled in a block of time reserved for make-up classes.
   d. If make-up classes for a course exceed 10 percent of total regular class hours, the instructor will record the excess classes on tape and place the tape(s) on library reserve.

3. Classes, preemption by special events
Subject to exceptions to be made by the Faculty when appropriate, scheduled classes shall not be preempted for special events unless the preemption was made known before
E. SEMINARS

1. Description
Seminars are open to qualified upperclass students, normally on a "first come, first served" basis. Usually enrollment is limited to sixteen students. Many seminars require a paper of approximately 25 to 30 pages in length, of substantial quality, and based on individual research. In others, memoranda or other legal writings are typically required.

2. Preference for enrollment
The order of preference for seminars is, 1) Graduating seniors; 2) Other seniors; 3) Juniors, and within each of the three classes, space being assigned on a first come, first served basis. The selection of students for seminars and limited enrollment classes is completed prior to regular registration. Graduating seniors will be permitted to register the first week, other seniors register in remaining slots the following week and thereafter if slots remain, registration will be open to juniors.

3. Limitation on "simultaneous" seminars
Seniors are allowed to take two seminars during the same semester, but must have a 75 or better average to do so and will be granted no priority for a spot in the second seminar.

SOURCE: A.P.A. § 6C2-5.56(8).

F. DIRECTED INDIVIDUAL STUDY (DIS)

1. Purpose
The Directed Individual Study Program provides an opportunity for upperclass students to enrich their legal education by pursuing study in an area of particular interest under close Faculty supervision.

2. Scope
Ordinarily a DIS project results in a research paper of substantial length. In addition to "law review type" research papers, DIS projects may be used as a means to study areas in which no courses are ordinarily offered in the curriculum, to study areas in which a student legitimately
cannot register for a regular course (this will be very limited by individual Faculty members in order to promote efficient use of Faculty time and efforts), for the officially established Legislative Staff Internship Program, or for goal-oriented research devoted to the development of new courses or new legal programs. DIS credit shall not be awarded for paid work done for law firms, the Legislature, or administrative agencies; for work performed in any clinical program; or for other work not under the direct supervision of a Faculty member.

3. Academic credit

The number of credit hours is determined by the student in conjunction with the directing Faculty member. Although there is no limitation on the total number of DIS credits a student may earn, no more than five credits may be earned per semester. Depending on the type of research involved, a student will ordinarily receive two credits for a thirty to fifty page paper. DIS credit will normally not be granted for less than 2 nor more than 3 hours.

4. Enrollment procedure; restrictions

A student may enroll for a DIS project by obtaining a "Request for DIS" form from the Student Records Office. After filling out the form, the student must secure the signature of the directing Faculty member. Proposals must be submitted to, and when possible approved by, the Curriculum Committee before the end of the computer registration for the semester in which the project is to begin, except that for good cause the Committee may approve a timely-submitted proposal no later than the first day of Drop/Add. Proposals will be considered by the Committee at a meeting attended by the student and directing professor whenever possible. Submission deadlines and meeting times will be publicized by the Committee. There will be no "faculty research" DIS approvals. The student is responsible for complying with these procedures and cannot register for the DIS unless these steps are completed.

5. Grading; completion

a. Projects shall be graded either "S" (Satisfactory) or "U" (Unsatisfactory) by the directing Faculty members.

b. No credit will be given until one copy of the finished product is submitted to the Committee and approved by its chairperson, following which, the copy will be filed in the law library.
6. **Not to be pursued during last term in residence**

A student may not register for a DIS during the last term in residence.

**SOURCE:** A.P.A. § 6C2 - 5.56(9); Fac. Min. 4/15/71, 2/10/77, 9/15/80.

* * *

I. **TAPING OF LECTURES--STUDENTS**

Students do not have the right to tape classroom lectures or other sessions. This rule shall be interpreted to permit individual professors to make exceptions in special instances as, for example, when review sessions are being held and to permit taping by handicapped persons.

**SOURCE:** Fac. Min. 9/23/71.

J. **REGISTER OF ACTIVITIES**

The Dean's Office will maintain a master register for all academic activities, showing scheduled events and times, with Faculty members providing necessary information in advance.

**SOURCE:** Fac. Min. 5/31/73.

K. **COURSES TAKEN IN OTHER DEPARTMENTS**

1. **General**

   Although students may take courses offered by other departments and schools of the University, such courses may not be taken for College of Law credit except as provided as part of a recognized joint degree program or as consistent with paragraph 2, below.

2. **Outside Course Registration**

   a. A student enrolled in the College of Law may register in a graduate level course at Florida State University or Florida A&M University, and receive College of Law credit therefore, provided:

      (1) the grade received for the course will not be used in the computation of the student's cumulative numerical average (aka Grade Point Average);

      (2) no credit of any kind will be recognized unless the student receives at least a grade of "B" or its equivalent;
6. Not to be pursued during last term in residence
A student may not register for a DIS during the last term in residence.


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   (1) the grade received for the course will not be used in the computation of the student's cumulative numerical average (aka Grade Point Average);
   (2) no credit of any kind will be recognized unless the student receives at least a grade of "B" or its equivalent;
   (3) all outside course credits shall be counted towards the student's maximum number of PASS/FAIL hours, even though the course is graded;
   (4) no student may enroll under this policy for more than six semester hours of credit during the entire period of matriculation at the College of Law;
   (5) each student seeking credit under this Policy must receive prior approval from the Dean or his designee.

b. The Dean or his designee may approve applications to register for courses outside the College only if satisfied that:
   (1) the course covers material outside the College's curriculum; and
   (2) the course is reasonably necessary and material to the applicant's curricular program for the entire period of expected matriculation at the College.

c. The Dean may refer close questions of academic justification for an outside course request to the Faculty, in the Dean's discretion.

SOURCE: Fed. Min. 2/10/77, 1/19/82.

L. POLICY ON RETAKING FAILED COURSES
A student should not retake a failed course, unless successful completion is a graduation requirement or the Faculty requires retaking. Students may retake failed upperclass courses once. In no case will a failed grade be "forgiven"; all attempted hours will be computed. However, in any readmissions case the Faculty may in writing extend the time by which the required grade point average is to be achieved or may relieve a readmitted student from strict application of the 8 hour "F" rule on academic dismissal.


M. STUDENTS LEAVING DURING SCHOOL YEAR
Students who are required to suspend their law studies because of military obligations or other reasons beyond the student's control may receive credit in courses upon the following conditions.

1. Freshmen Students
Because all courses, with one exception, in the first year are given as a continuous unit of study over the term from September through May, grade and hour credit will not be
given for less than completion, except that a student who has completed 2/3rds of a sequential course may request a special examination for grade and partial hours credit.

2. Advanced Students

Examinations will be given at the end of any semester for students who are required to leave school for military obligation or other reasons beyond their control.

3. Required Courses

The determination of whether grade and partial hours credit satisfy a required course will be made at the time such student should apply for readmission.

In situations which are not covered by the above conditions, a student may petition the Faculty for appropriate relief.

SOURCE: Fac. Min. 10/17/68.

O. CLASSROOMS—NO SMOKING

The current policy is prohibited in all portions of Rooms 101, 102 and 103. This policy remains in effect. All faculty are asked to enforce it.

SOURCE: Fac. Min. 1/26/76.

V. EXAMINATIONS AND GRADING

A. GRADING SYSTEM

The following grading system was unanimously adopted:

- 100-85 A
- 84-75 B
- 74-65 C
- 64-60 D
- 60- Below F

In addition to the letter grades recorded by the Registrar's Office in individual courses, the student's numerical grades will be distributed by the College of Law Faculty.
Other symbols include:

S  Passed
U  Failed
I  Excused absence from examination - entitles the student to take the exam the next time the course is offered, or by special arrangement, without repeating the class work.
W  Withdrawn with consent of the Dean.

SOURCE: Fac. Min. 7/22/66

* * *

D. GRADING REGULATIONS

1. Grade curve and application

a. From 25% to 45% of grades be 75 or better, with the following distribution:

<table>
<thead>
<tr>
<th>Range</th>
<th>Percentage</th>
<th>Norm</th>
</tr>
</thead>
<tbody>
<tr>
<td>85-93</td>
<td>0 to 10%</td>
<td>7%</td>
</tr>
<tr>
<td>80-84</td>
<td>5 to 20%</td>
<td>14%</td>
</tr>
<tr>
<td>75-79</td>
<td>10 to 25%</td>
<td>20%</td>
</tr>
</tbody>
</table>

b. From 35% to 60% of grades be between 65 and 74, with the follow distribution:

<table>
<thead>
<tr>
<th>Range</th>
<th>Percentage</th>
<th>Norm</th>
</tr>
</thead>
<tbody>
<tr>
<td>70-74</td>
<td>15 to 35%</td>
<td>31%</td>
</tr>
<tr>
<td>65-69</td>
<td>10 to 25%</td>
<td>18%</td>
</tr>
</tbody>
</table>

c. From 5% to 20% of grades be between 50 and 64, with a norm of 10%.

This single curve will apply to all graded classes. It will be a guideline for classes under 35 students. However, in classes of 35 or more students, the curve can be departed from only in cases of extraordinary circumstances justified by the Faculty member to the Faculty.

2. Maximum grade

90 - best paper in the class
91 - best paper seen by the professor all year
92 - best paper received in five years
93 - best paper expected in a lifetime.

3. Top and Bottom Grades

The Faculty agreed that catalogs and other materials should reflect that 93 is the top grade and 50 the bottom grade in our grading scale.

SOURCE: Fac. Min. 6/30/76
4. Awarding Grades in the 50-55 Range
   a. No grade below a 50 may be awarded;
   b. A 50-F will be awarded when a student, without instructor permission based on good cause, fails to take an examination or turn in equivalent work;
   c. An Incomplete, upon expiration without further extension becomes a 50-F;
   d. Grades of 55 or below should be awarded, in cases in which examinations or equivalent work are actually turned in, only in exceptional circumstances. When examinations or equivalent work are turned in, a grade of 50 should not be awarded. This policy statement assumes good faith in turning in work. The policy authorizes awarding a 51-55 "F" only when the examination or other work turned in is substantially below the expected minimum performance level for the course or seminar.

SOURCE: Fac. Min. of 9/21/76.

E. GRADING GRADUATE STUDENTS

A graduate student taking a law course should receive a grade of "S" if he received a numerical grade of 60 or better. Faculty members should report a numerical grade for every graduate student to the Records Office, which in turn reports to the University Registrar's Office the "S" or "U" grade as is appropriate.

SOURCE: Fac. Min. 4/15/71.

F. GRADES--WHEN AND HOW RELEASED

Numerical grades are posted in the College of Law when they are available. Students are not authorized to obtain partial or individual release of grades. Neither Faculty nor staff members will release grades in advance of the consolidated posting for each course. Grades are not furnished over the telephone or to messengers.

SOURCE: A.P.A. § 6C2-5.56(5)(b)

G. CLASS RANK - HOW DETERMINED

1. Class rank is to be determined by taking into account all graduates between September of one year and August of the following year.

SOURCE: Fac. Min. 10/20/68.
2. Grades for work taken after the semester in which graduation requirements are completed will be recorded; but will not be used in determining grade point average or class standing.

SOURCE: Fac. Min 11/1/79

H. CLASS RANK--DISTRIBUTION

1. The law school will not publish or display class ranking although it will be computed;

2. Rank in class will not be released to any one without student authorization except bar authorities and the Florida Supreme Court.

3. Where the student does not authorize release of rank in class, prospective employers will be furnished with the Curriculum Committee's proposed statement:

Most grades reflect scores on written examinations and papers. Law school grading is not an attempt to evaluate the entire range of abilities needed by lawyers.

Numerical grades from 50 to 100 are available. A grade above 87 is unusual, and a grade of 80 is considered a high grade. A grade below 60 is a failing grade. Grades in the low 60s indicate that one's work was barely satisfactory.

Approximate graduating averages are:

<table>
<thead>
<tr>
<th>Category</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highest</td>
<td>85.0</td>
</tr>
<tr>
<td>Upper 1/10</td>
<td>77.6</td>
</tr>
<tr>
<td>Upper 1/4</td>
<td>74.3</td>
</tr>
<tr>
<td>Upper 1/2</td>
<td>71.3</td>
</tr>
</tbody>
</table>

The minimum average required for graduation is 65.

SOURCE: Fac. Min. 6/4/71

J. GRADE TURN-IN DEADLINE

Grades for each course are due by 5 P.M. on the 35th day after the examination for that course is given, except that for Spring term they are due 30 days after the examination is given.

(We will continue present administrative interpretations that grades are due on the next business day if the last
day falls on a Saturday or Sunday, and that the time starts
to run on the day after the main body of the class takes
the examination.

SOURCE: Fac. Min. 5/30/80

K. BLIND ANONYMOUS GRADING SYSTEM (BAGS)

1. The system

In brief, the system is:

a. Students obtain a BAGS number each semester in the Student Records Office, the number to be used on all exams and quizzes during that semester;

b. Grade adjustments will be turned in to the Records Office separately, by student name. The Records Office will post all grades (including adjustments) by BAGS number only, and will thereafter furnish a standard grade roster to the instructor;

c. BAGS numbers will remain confidential and will be furnished to Faculty only upon authorization of the Dean or Associate Dean for some emergency reason;

d. In courses covered by BAGS, faculty members have authority to decline to grade papers not having an issued BAGS number.

2. ADMINISTRATIVE INTERPRETATIONS

Because BAGS would, in some cases, clearly defeat or impinge upon other policies, educational goals and programs, the following additional guidelines are provided by the office of the Dean:

a. BAGS is not required for any clinical or special programs.

b. BAGS is not required for any legal research or legal writing program.

c. BAGS is not required for any seminar or course in which the final grade depends upon term papers, research papers or class presentations and no examinations or quizzes are given.

SOURCE: Fac. Min. 3/9/76; 9/21/78.

L. GRADE APPEAL SYSTEM

This system affords an opportunity for a student to appeal a grade considered inequitably awarded because it involved a gross violation of the instructor's own specified grading standards. The system is not a basis for appeal of the instructor's grading standards, nor does it cover situations in which the judgment of the instructor is questioned as to a borderline grade decision. A student who believes a grade was inequitably awarded on the basis of the instructor's own specified grading standards must follow this procedure:

Step 1. Contact the instructor to discuss the grade and attempt to resolve any differences. A student not in residence for the succeeding semester, or a student unable to resolve his/her differences with the instructor, must file a written appeal with the Dean within sixty (60) days following posting of the disputed grade. The student may file the written appeal before finally determining that differences with the instructor cannot be resolved. The appeal should contain the facts and circumstances on which the student's claim is based. A copy must be furnished to the instructor by the student.

Step 2. A student who is still dissatisfied may then request an appearance before a board consisting of three students appointed by the Dean. This board acts as a screening body only; it determines only whether the appeal is consistent with the criteria indicated above. A negative decision by the board will end the appeal. A favorable decision will be referred to Step 3.

Step 3. A committee of three Faculty members and two students appointed by the Dean will review a favorable decision reached by the Step 2 board. A majority decision by this College-wide review committee shall be final.

Administration:

a. Student members of a board or committee will be appointed from nominees selected by the SBA President or the President's delegate, four nominees for a Step 2 board and six for a Step 3 committee.

b. Notice of the appointment of all boards and committees will be given to the student and the instructor by the Dean's Office.

c. Copies of material furnished to a board or committee by either student or instructor should, whenever practicable, be furnished to the other party. Both parties may appear at any step and be heard.
d. Each board or committee will be headed by a Chairperson designated by the Dean. The Chairperson will select meeting times and places, furnishing notice to the parties. The Dean's Office will assist as may be required. A written report will be furnished to the Dean and to the parties at the conclusion of Step 2 and, where required, Step 3.
e. In the case of successful appeal at any stage, the grade can be changed by the joint agreement of the student and Faculty member. In case of their failure to agree the grade will be changed to "P" and so indicated on the transcript. The "P" grade carries the same implication as an "S" in quality points. It is not calculated in the academic grade point average, but it does carry credit hours towards graduation. Actual grade changes will be accomplished through the Dean's Office.

M. EXAMINATIONS

1. Examinations—General

Many examinations in the College of Law are essay examinations. Most questions require answers involving anywhere from fifteen minutes to one hour's time. All essay examinations must be answered in the standard examination "blue book." These are available in bookstores and must be obtained by the student. When objective examinations are given, students must supply their own No. 2 pencils.


2. Duration of Final Examinations

(a) The final exam schedule should be published by the Dean's Office a reasonable time before pre-registration for each semester.

(b) Final exams shall not be given at any time other than as scheduled without the prior approval of the Associate Dean.

(c) No final exam shall exceed five (5) hours in duration without: 1) the prior approval of the Curriculum Committee and 2) notice thereof prior to the time the exam schedule is published.

(d) No final exams shall be given during the last week of regular classes; however, bonafide "quizzes" are permitted during the last week.

(e) Take-home exams given during the exam period or the last week of regular classes shall not exceed eight (8) hours in duration.

SOURCE: Fac. Min. 2/1/77.
3. Postponement of Exam by Student Illness

If a student, before or during an examination, believes he cannot take or complete the examination by reason of illness, he must immediately contact the instructor. Otherwise, permission to take a later examination is automatically denied. An unexcused absence from an examination is recorded as F and a grade of 50 entered on the student’s record. The rule is not subject to Faculty discretion and shall be stated on each final exam schedule.

SOURCE: Fac. Min. 3/14/74; A.P.A. § 6c25.56(6)(b).

4. Examinations and Grades for Sequential Courses

An examination shall be given at the end of each term of a sequential course. Substantial weight shall be given to each exam and students shall be informed of their exam performance. Even if no final grade is awarded for the first exam, this rule precludes awarding a single grade for both terms based exclusively or almost exclusively on an examination given at the end of the course. The instructor shall announce at the beginning of the sequence precisely how grading will be accomplished and shall adhere to the announced policy, consistent with grading regulations.

SOURCE: Faculty Minutes of 9/21/76.

5. Proctoring of Exams

The question of proctoring examinations and general examination conduct is a matter for each individual Faculty member; however, the school, as an administrative unit, will not provide proctoring services.


6. Retention of Examination Papers

Each professor is required to store and have available each exam given in his courses for one calendar year from the date of the examination unless he chooses to distribute them to the student. After this year has elapsed, it is the professor’s responsibility to have the examinations destroyed.


* * *
VI. CLINICAL PROGRAMS

A. RULES GOVERNING

1. Credit
   a. Full-time externships (public defender, State Attorney, legal services) receive 12 semester hours pass/fail credit.
   b. Part-time externships (all other) receive six semester hours pass/fail credit. (The Human Relations Commission and PERC externships will also receive six hours pass/fail credit.) All part-time programs will require a minimum of twenty hours per week in the externships.

2. Limitation on Extern Experience
   Only two externship experiences may be taken. No student may receive more than 18 hrs. of credit in clinical programs.

3. Part-time Externships—Procedures
   a. Students enrolled in part-time programs must have their law school courses and work experience during that semester approved in advance by the program's supervisor.
   b. Records shall be maintained of the weekly hours spent on part-time programs, number of law school courses taken in conjunction with part-time programs, and hours spent working outside in that semester.
   c. At the beginning of each part-time program, the Faculty supervisor will inform the supervising attorney, in writing, 1) of the student's final examination schedule and 2) that the student will not be on-the-job when an exam is scheduled, unless there is a compelling reason, which must be approved by the Faculty supervisor.

4. Effective Period of Rules 1-3
   This proposal is effective through the 1982-83 academic year. During that year, the program should be reviewed in light of experience and reaction.

5. Restrictions on Full-Time Program
   a. No student may take any full-time (12 hour) program during the student's last semester of law school.
   b. No student may take any other courses during the semester the student is enrolled in a full-time program, except Tallahassee externs may receive Law Review credit.

6. Credit Granted Only for Approved Programs
   No student may receive any credit for any clinical work unless it is in an approved program.

7. Limitation on S/U Graded Credit Hours
   Every student must successfully complete 66 semester hours of graded courses to graduate; not more than 22 of the 88 required hours can be "S" hours from S/U courses.

8. Applicability; Semester Conversion
   The guidelines previously approved for the extern programs under the semester system will be made applicable to all students, beginning September, 1981, with the qualification that the clinical committee have discretion to grant waivers of the restrictions during the 1981-82 academic year to students graduating during that period.


B. STUDENT PETITIONS CONCERNING CLINICAL PROGRAMS

1. Waiver of Program Prerequisites
   Petitions for waiver of program prerequisites are to be left to the discretion of the Faculty director for the externship involved.

2. Courses in Addition to Full-Time Externships
   The rule against taking courses in addition to a full-time externship is non-waivable in all circumstances.

3. Other
   All other petitions concerning externship programs be delegated first to a committee composed of the program directors for consideration. A negative vote by the Committee would be final. A favorable vote would place the issue on the Faculty agenda for consideration by the Faculty.

SOURCE: Fae. Min. 3 / 2 / 78.
VI. CLINICAL PROGRAMS

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   b. Records shall be maintained of the weekly hours spent on part-time programs, number of law school courses taken in conjunction with part-time programs, and hours spent working outside in that semester.
   c. At the beginning of each part-time program, the Faculty supervisor will inform the supervising attorney, in writing, 1) of the student's final examination schedule and 2) that the student will not be on-the-job when an exam is scheduled, unless there is a compelling reason, which must be approved by the Faculty supervisor.

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B. STUDENT PETITIONS CONCERNING CLINICAL PROGRAMS
   (EXTERNSHIPS)

1. Waiver of Program Prerequisites
   Petitions for waiver of program prerequisites are to be left to the discretion of the Faculty director for the externship involved.

2. Courses in Addition to Full-Time Externships
   The rule against taking courses in addition to a full-time externship is non-waivable in all circumstances.

3. Other
   All other petitions concerning externship programs be delegated first to a committee composed of the program directors for consideration. A negative vote by the Committee would be final. A favorable vote would place the issue on the Faculty agenda for consideration by the Faculty.

SOURCE: Fac. Min. 3/2/78.

* * *
VIII. STUDENTS

A. PERSONAL HONOR AND CONDUCT--STUDENTS

1. An honor system is in effect for all student academic activities of the College of Law. It is particularly relevant to examinations and use of library materials. Administered by faculty and students, the honor system observes those standards of professional ethics which the public expects of practicing lawyers, and which they require of each other. Since much of actual law practice is conducted through informal agreement between lawyers, students will appreciate the fact that personal honor will be an invaluable practitioner is clearly as important as his professional ability; indeed, the two can hardly be separated. Failure to observe the honor system will result in disciplinary action, including possible dismissal from the College of Law. The question of proctoring examinations and general examination conduct is a matter for each individual faculty member.

2. Students are expected to act in a manner appropriate for a student of the law. Any act or omission which is dishonest or designed to gain unfair advantage of any other student is not tolerated. Examples of academic dishonesty include cheating on any examination or exercise by giving or receiving assistance, misuse of library materials or violation of library rules, forgery or unauthorized use of another person's signature, and plagiarism.

3. Since the law student is frequently asked to prepare term papers, memoranda and a variety of other written exercises, plagiarism is a major concern. Plagiarism may be specifically defined for the purposes of a course or an assignment by the instructor. Unless otherwise defined, plagiarism includes failure to use quotation marks around (or block indent) material quoted from any published source and failure to identify that source. Plagiarism also includes paraphrasing specific passages from sources without indicating those sources accurately. It further includes allowing another person to compose or rewrite a student's written assignment. A student in doubt concerning plagiarism should consult the instructor.

4. Academic administration involves the use of several College of Law University forms requiring the signatures of faculty members. Students are expressly cautioned that forgery of a signature on any form presents a serious case of academic dishonesty.
VIII. STUDENTS
A. PERSONAL HONOR AND CONDUCT--STUDENTS

1. An honor system is in effect for all student academic activities. This system is administered by faculty and students, the honor system may be specifically defined for the purposes of a course or examination. It is important that one be careful about personal appearance in law school, since we frequently have visiting lawyers and guests. Appearance, courtesy, and conduct help to form a favorable impression of you and of the law school. There are no fixed standards concerning dress but keep in mind that you are a professional. Make every effort to present a neat and appropriate appearance.

2. Students are expected to act in a manner relevant to examinations and use of library materials. The law student is frequently asked to prepare term papers, memoranda and a variety of other written exercises. Plagiarism is a major concern. Plagiarism includes failure to use quotation marks around material quoted from any published source (or block indent) material quoted from any published source, indicating those sources accurately. It further includes paraphrasing specific passages from sources without acknowledging those sources. Plagiarism also includes plagiarism of another person's signature, and forgery.

3. Since the law student is frequently asked to allow another person to compose or rewrite a student's assignment by the instructor. Unless otherwise defined, plagiarism includes failure to use quotation marks around or violation of library rules, forgery or unauthorized use of another person's signature, and plagiarism.

4. Because the public expects of practicing lawyers, and which they require of each other. Since much of actual law practice is conducted through informal agreement between lawyers, students will observe those standards of professional ethics which the practitioner is clearly as important as his professional. Make every effort to present a neat and appropriate appearance.

5. Several cases involving apparent academic dishonesty have been referred to the appropriate faculty-student committee. When an offense was found to have occurred, penalties, including dismissal, have been imposed. In addition to this form of disciplinary action, instructors are authorized to impose academic penalties, including the awarding of a grade of 50-F.

6. Each law student also is subject to the University honor system administered by the student judicial system, which may also impose penalties. Your attention is called to the requirements of this system which can be found in Rule 6j-3.03 of the Florida State University Rules and Regulations.

7. Appearance and dress are important to the success of a lawyer in practice. It is also important that one be careful about personal appearance in law school, since we frequently have visiting lawyers and guests. Appearance, courtesy, and conduct help to form a favorable impression of you and of the law school. There are no fixed standards concerning dress but keep in mind that you are a professional. Make every effort to present a neat and appropriate appearance.

8. The College of Law takes particular pride in the appearance of the building and grounds. Maintenance of this appearance is an equal responsibility of all the students, and carelessness will not be tolerated. No smoking is permitted in the first floor classrooms during classes. Additional restrictions on smoking may be imposed by instructors.

9. The right is reserved to dismiss a student whose conduct at anytime is deemed improper or prejudicial to the interests of the College of Law or the University community.

SOURCE: A.P.A. § 6c52-5.56(14); Fac. Min. 11/20/67.

B. ACADEMIC DISHONESTY POLICY

All cases involving instances of apparent academic dishonesty (e.g., cheating, plagiarism) are to be referred to the Curriculum Committee for investigation, hearing, and a recommendation to the full Faculty for final disposition. The Committee will determine the hearing procedure to be followed and the Chairperson is authorized to appoint a three-member hearing panel (including at least one student member). The Faculty's decision as to sanctions is without prejudice to the instructor's determination as to final course grade.

SOURCE: Fac. Min. 3/16/73.
IX. OXFORD PROGRAM

A. The Florida State University College of Law annually sponsors a special summer quarter legal studies program at Oxford University, Oxford, England. Students may earn up to 1/2 semester residency credit and 8 semester hours of course credit from their participation in this program. The program includes formal course work and visitations to places in England having traditions related to the development of American law. A combined faculty drawn from Oxford University and the Florida State University College of Law provides instruction for the program. To be eligible for this program applicants must have successfully completed at least one year of legal studies at an accredited law school.

B. The Oxford curriculum has been a mix of legal history-comparative law courses, taught by the dons, while courses such as administrative law, family law, accounting, land transfers and the like taught by F.S.U. Law Faculty. This type arrangement should continue, although if one of us has a course with a jurisprudential flavor to it, we urge it be taught at Teddy Hall.

* * *

SOURCE: Fac. Min. 10/12/80.

X. JOINT DEGREE PROGRAMS

A. Approved Programs -- Cross-Credit Allocation

As a result of negotiations with various departments involved, the following degree requirements were established for the joint degree programs (semester hours):

<table>
<thead>
<tr>
<th>JD-MBA (Business)</th>
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<tbody>
<tr>
<td>LAW 78 hours (10 cross-credit)</td>
<td>BUS 29 hours* (10 cross-credit)</td>
</tr>
<tr>
<td><strong>TOTAL 107 hours</strong></td>
<td></td>
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</tbody>
</table>

*Excluding required foundation courses.
**Includes 3 hours DIS credit (LAW 1, BUS 2).

Advisor: Alvin Stauber
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### JOINT DEGREE PROGRAMS

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<thead>
<tr>
<th>Program</th>
<th>LAW</th>
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<tr>
<td><strong>JD-MBA (Business)</strong></td>
<td>78</td>
<td>29</td>
<td>107</td>
</tr>
<tr>
<td><strong>JD-MSP (Urban and Regional Planning)</strong></td>
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<tr>
<td>LAW</td>
<td>89</td>
<td>29</td>
<td>107</td>
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<tr>
<td>URB</td>
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<td>107</td>
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*Excluding required foundation courses.

**Includes 3 hours DIS credit (LAW 1, BUS 2).

Advisor: Alvin Stauber

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<tr>
<td><strong>JD-MSPA (Public Administration)</strong></td>
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<tr>
<td>LAW</td>
<td>79</td>
<td>33</td>
<td>112</td>
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<tr>
<td>BUS</td>
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<td><strong>TOTAL</strong></td>
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* Includes action report (3 hours) and internship (6 hours).

Advisor: Richard Smith

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<td><strong>JD-MS (INA) (International Affairs)</strong></td>
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<tr>
<td>LAW</td>
<td>80</td>
<td>24</td>
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*Includes extended paper and oral defense.

Advisor: O'Dell Waldby

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<tr>
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<tr>
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<td><strong>TOTAL</strong></td>
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<td>104</td>
<td>208</td>
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*Includes extended paper and oral defense.

Advisor: James Gapinski

SOURCE: Fac. Min. 10/27/82.