

Fall 1991

Basic Citation Forms: Judicial Branch Materials

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If appropriate, the docket number, order number, date of the order, or subject of the order may be included in parentheses.

106. *In re* Application for a rate increase in Lee County by FFEC SIX, Inc., 91 Fla. Pub. Serv. Comm'n Rep. 2:420 (Docket No. 900521-WS, Order No. 24128, Feb. 18, 1991) (Order suspending proposed rate schedules and granting interim rates, subject to refund).

Before November 1977, Florida Public Service Commission orders were not formally published in a reporter. These orders should be cited as follows:

107. *In re*: Application of Florida Power Corporation for approval of territorial agreement with City of Ocala, Docket No. 7061-EU, Order No. 3799, at 3 (Fla. Pub. Serv. Comm'n, Apr. 28, 1965).

8.8 FLORIDA ADMINISTRATIVE PRACTICE MANUAL

8.8.1 In Text

The title should be spelled out, capitalized, and italicized.

The model rule is promulgated in the *Florida Administrative Practice Manual*.

8.8.2 In Footnotes

The form is:

FLA. ADMIN. PRACTICE [section] at [page] (year).

108. FLA. ADMIN. PRACTICE § 3.03, at 3-5 to 3-10 (Supp. 1991).

9. JUDICIAL BRANCH MATERIALS

9.1 RULES

Cite the rules adopted by the Florida Supreme Court and published in *Florida Rules of Court* in the following manner:

109. FLA. R. JUD. ADMIN. 2.030.

Cite the creation of the rule to the published opinion, if available.

110. *In re* Amendment to Rules of Judicial Admin., 465 So. 2d 1217 (Fla. 1985).

111. *See Matter of Interest on Trust Accounts, A Petition to Amend the Rules of the Florida Bar*, 538 So. 2d 448 (Fla. 1989).

112. *In re* Rules of Civil Procedure, Rule 1.442 (Offer of Judgment), 550 So. 2d 442 (Fla. 1989).

9.2 PUBLISHED REPORTS

Cite these reports as one would cite official legislative branch reports. *See* Rule 3.6.

113. **COMM. ON COURT STATISTICS AND WORKLOAD, REPORT OF THE COMMITTEE ON COURT STATISTICS AND WORKLOAD 2** (Nov. 1, 1984) (on file with Court Adm'r, Fla. Sup. Ct.) [hereinafter **COMMITTEE REPORT**].

114. **JUDICIAL COUNCIL OF FLA., 1985 ANNUAL REPORT C-1** (Feb. 1, 1986) (minutes of meeting) (on file with Court Adm'r, Fla. Sup. Ct.) [hereinafter **COUNCIL ANNUAL REPORT**].

115. **AUDITOR GEN., REPORT ON AUDIT OF THE SUPREME COURT OF FLORIDA FOR THE FISCAL YEAR ENDED JUNE 30, 1983**, at 5 (May 31, 1984) (on file with Clerk, Fla. Sup. Ct.).

116. *See* **STUDY COMMISSION ON ALTERNATIVE DISPUTE RESOLUTION, FINAL REPORT**, app. F (Mar. 1, 1985) (on file with Exec. Secretary, Traffic Court Review Comm., Fla. Sup. Ct.).

9.3 UNPUBLISHED MINUTES

Minutes of meetings that have not been published in a report as indicated above are cited similarly to Transcripts of Legislative Proceedings. *See* Rule 3.8.

117. **Judicial Council of Fla., minutes of meeting at 3** (Mar. 13, 1986) (on file with Council).

9.4 ADMINISTRATIVE ORDERS

Cite these orders like the executive orders. *See* Rule 8.1. Give the title and number of the order, if available, and the date. Include a parenthetical indicating where a copy of the order may be located.

118. *In re* Time Standards for Trial and Appellate Courts, Fla. Admin. Order (Apr. 12, 1985) (on file with Clerk, Fla. Sup. Ct.).

119. *Lineman v. Department of Correct.*, Fla. Admin. Order (July 23, 1990) (on file with Clerk, Div. of Admin. Hearings).

120. Fla. Admin. Order No. 90-3106 (Sept. 13, 1990) (on file with Clerk, Fla. Sup. Ct.).

9.5 IDENTIFYING INFORMATION FOR JUDGES

Judges must be fully identified where discussed, either in the text or in a textual footnote. That is, a judge mentioned in the text is not footnoted as a legislator would be.

Judge J. E. Joanos, of Florida's First District Court of Appeal, raised a practical problem

9.6 FLORIDA BAR JOURNAL PUBLICATIONS

Cite to articles published in the *Florida Bar Journal* according to *Bluebook* Rule 16.

121. See Maher, *Rulemaking in Florida: An Opportunity for Reflection*, FLA. B.J., Jan. 1990, at 48.

10. FLORIDA CASES

10.1 OFFICIAL REPORTER

If possible, cite to the West regional reporter, *Southern* or *Southern Second*.

10.2 UNOFFICIAL REPORTER

Cite to the *Florida Law Weekly* only if the opinion does not yet appear in the *Southern Reporter*.

10.3 COURTS

Do not capitalize court, unless referring to a specific one.

10.3.1 In Text

(a) *Florida Supreme Court*

the court

the supreme court